

OFFICIAL NOTICE OF A MEETING issued 30 January 2020

**AN ORDINARY MEETING OF
STILLINGFLEET PARISH COUNCIL
IS TO BE HELD AT 7.00pm IN STILLINGFLEET VILLAGE INSTITUTE ON
THURSDAY 6 FEBRUARY 2020**

Chairman: Cllr Paul Elmhirst
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG
clerk@stillingfleetparishcouncil.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting. Any concerns, questions or suggestions will be taken after the Chairman has welcomed those present. The time for this public participation will be limited to 15 minutes.
- Beyond the public participation session listeners may also speak at the end of the meeting for the purpose of sharing information only.
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend this Meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.

A G E N D A

19071. Welcome / Apologies / Attendance:

- a) Chair to welcome Councillors, Clerk and any visitors to the meeting.
- b) Council to receive apologies and any reasons for absence from Councillors and to consider and resolve whether or not to accept any reasons given.
- c) All present are requested to sign the Attendance sheet.

19072 Public Participation: if appropriate

19073 Declarations of Interests:

Chair to remind members to make any declarations of interest in any agenda items.

19074 Minutes:

- a). Council to resolve whether to accept Minutes of the Parish Council meeting held on 5 December 2019.
- b). If approved, Chairman to initial and sign minutes as a true record.

19075 Matters Arising from the last meeting:

To receive information on the following ongoing issues and decide further action where necessary:

19075.1 Village Hall ownership update:

To receive any update from Cllr Elmhirst re applying to register the title of the Village Institute at the land registry.

19075.2 Village Green update:

To receive an update from the Village Green Committee regarding the:

- Request for a derogation from Natural England re the re-grading of the grips and ditches and contracting with Anthony Atkinson to undertake the work.
- Proposed one year extension to the ES Higher level Stewardship agreement being offered by Natural England which is due to expire in 2020.
- Donation from the developer re the Manor Cottages gulley improvement.
- The preliminary exploratory excavation to identify the cause of the leak on the Green close to Heron's flight.

19075.3 Re-cycling update:

To note that following completion of the consultation on proposed changes to the re-cycling processes the revised processes (as described in appendix 1) will come into effect from April 2020.

19075.4 Damaged Road sign update:

To receive an update re any action taken re the corroded road sign on Cawood Road, outside Eskridge.

19075.5 Overgrown hedges update:

To receive an update from Cllr Daniel re the overgrown hedges of some properties on Cawood Road and Church Hill.

19076. Police Matters: To receive information and consider any police matters raised by Councillor Harrison.

19077. Planning Matters: To receive information and updates on the following:

19077.1 Stillingfleet Mine Site

- To receive an update from Cllr Elmhirst re the revised planning application for change of use of part of the former coal mine site, Escrick Road, Stillingfleet. – ref: NY/2016/0251/FUL.

19077.2 Update re recent Planning applications received:

- To note that an application for consent to crown lift by 2 metres and crown reduce by 30% 2 Yew trees covered by a TPO (4/2019) and to fell 1 Hawthorn tree within the conservation area at Paddock View, York Road, YO19 6SJ and note that the Council's observations have been submitted and can be found on the Selby District Council planning website under reference 2019/1306/TPO.

19078. Matters raised by Councillors:

- To note that Cllr Lewis has tendered her resignation as Councillor as she is intending moving out of the village and to express the Council's thanks for her services over the previous 3 years.
- Council to discuss a plan for co-opting a replacement which will include posting an advert of the ordinary vacancy with a closing date of 13 March

thereby enabling Council to consider applications and reach a decision of who to co-opt at the April meeting.

19079 **Consultation on a new Local Plan:**

To note that Selby DC have commenced a 6 week consultation period (24 January to 6 March) on the development of a new local plan (appendix 2) and note that anyone wishing to contribute should visit www.selby.gov.uk/new-local-plan.

19080 **Policy Review update:**

To note that NALC have issued a revised legal topic note and template for **Grievance and disciplinary policies** and to resolve to adopt the revised policies with immediate effect.

19081 **Training:** To consider whether any Councillors would wish to attend the full day YLCA training event to be held on 28 March 2020 which will focus on a wide variety of workshops (appendix 3) – cost £90 per delegate.

19082 **Financial Matters:**

19082.1 To receive a report from the Clerk/RFO re recent receipts and closing balances,

Recent receipts:

Rural Payments Agency	£2,361.87
Interest capitalisation on NS& I account	£28.99

Closing balances as at 31 December 2019:

Parish Council current account	£8,789.03
Parish Council NS& I account	£5,083.37

(NS&I reserve includes £2,967 CIL payment which needs to be used or returned by April 2024)

19082.2 To resolve to make the following payments:

Solutions for payroll	£12.05
HMRC re Clerk's tax (Nov/Dec)	£33.60
YLCA re website training re accessibility regulations	£15.00
Village Institute re booking of the hall for 2020	£96.00
To note payment of Clerk's salary for November & December	

19082.3 **Internal Audit 2019-20 update:**

To note that Ms Karen Mann has been appointed by the YLCA as the Council's internal auditor for the 2019/20 year-end audit and a meeting to complete the audit has been arranged for 30 April 2020.

19083 **Charity Fund:**

19083.1 To receive an update re applying to register the ByeLaw Field at the land registry.

- 19083.2 To note the submission of the Charity's Annual Return for the year ending 31 March 2019 which reported an income of £1,794 and spending of £1,769.
- 19083.3 To note that other local Parish Councils have all agreed to paying their share of the no. 42 Bus service subsidy into a contingency fund managed by Selby District Council and to resolve to pay £74 (being Stillingfleet's contribution towards 2019/20 subsidy) from the Charity fund (as budgeted).
19084. **Dates of future Meeting:**
To confirm the date of the next meeting as Thursday 2 April 2020 at 7.00pm and note that this meeting will be preceded by the annual meeting of the Parish commencing at 6.30pm.

Signed : Ruth Swales, Clerk to the Council,
clerk@stillingfleetparishcouncil.org