

STILLINGFLEET PARISH COUNCIL

MINUTES OF MEETING HELD ON 6 FEBRUARY 2020

19071. **Welcome / Apologies / Attendance:**

The Chair welcomed councillors, the clerk and members of the public as follows:

Councillors: Paul Elmhirst (Chair), John Cook, Richard Daniel, James Atkinson, David Swinglehurst and Juan Brooks.

Clerk: Ruth Swales

Public: Neil Reader (Selby DC Councillor),

Apologies were received and accepted from Cllr Lewis and Cllr Collingridge

All present signed the Attendance sheet.

19072 **Public Participation:** There was no public participation.

19073 **Declarations of Interests:**

No declarations of interest in any agenda items were lodged.

19074 **Minutes:**

Council **resolved** to accept the minutes of the Parish Council meeting held on 5 December 2019 and the Chairman signed as a true record.

19075 **Matters Arising from the last meeting:**

Council received information on the following ongoing issues and decided further action as follows:

19075.1 **Village Hall ownership update:**

Cllr Elmhirst advised that he had pulled together all the papers necessary re applying to register the title of the Village Institute at the land registry except for a drainage plan evidencing the route of sewage disposal which was still under investigation.

Council requested that the Clerk add the Village Institute to the Council's Asset Register noting that the Council is the custodian trustee.

19075.2 **Village Green update:**

- Cllr Elmhirst advised that as yet he hadn't been in a position to submit photos of the flooded grips and ditches on the Green which Natural England had requested in order to consider whether the proposed work could proceed without a derogation. This will be progressed when the appropriate conditions apply.
- Council were advised that no contact had been received from the Rural Payments Agency regarding the suggested one year extension to the ES Higher level Stewardship agreement but subsequent to the meeting an email has now been received advising that the ES 2020 claim form will be sent out in March.
- Council were advised that the developer re the Manor Cottages had agreed to pay £350 to the Council in lieu of undertaking the work on gully

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improvement. These funds will be put towards wider action on drainage improvements.

- Council were advised that both the Environmental Health and Yorkshire Water had visited the village regarding the enquiries into the cause of the foul water leakage on the Green close to Heron's flight and that the Village Green Committee will now consider the appropriate next steps.

19075.3 Re-cycling update:

Council noted that following completion of the consultation on proposed changes to the re-cycling processes the revised processes will come into effect from April 2020 and that residents have taken delivery of the new blue and brown wheelie bins.

19075.4 Damaged Road sign update:

Council noted that the corroded road sign on Cawood Road outside Eskridge has been repaired.

19075.5 Overgrown hedges update:

Council noted that the overgrown hedges of some properties on Cawood Road and Church Hill have been trimmed.

- 19076. Police Matters:** Council were advised that the theft of a number of Koi carpe from a property in the village had been reported to the police. It is suspected that a drone had been deployed in planning this theft. Council requested that if anyone sees any suspicious drone activity that they report it to Cllr Elmhist.

19077. Planning Matters:

19077.1 Stillingfleet Mine Site

- Council noted that the hearing date for the revised planning application for change of use of part of the former coal mine site, Escrick Road, Stillingfleet. (ref: NY/2016/0251/FUL) will now be 25 February 2020 and that Cllr Elmhist will present the Council's objections. It was noted that Selby DC still intend to add their objections to this application.

19077.2 Update re recent Planning applications received:

- Council noted that an application for consent to crown lift by 2 metres and crown reduce by 30% 2 Yew trees covered by a TPO (4/2019) and to fell 1 Hawthorn tree within the conservation area at Paddock View, York Road, YO19 6SJ and noted that the Council's observations had been submitted and can be found on the Selby District Council planning website under reference 2019/1306/TPO.

19078. Matters raised by Councillors:

- Council were put on notice that Cllr Lewis will be tendering her resignation when her property sale is concluded as she is intending moving out of the village. Subsequent to the meeting Cllr Lewis confirmed she was happy to continue as Councillor until such time as that property sale is concluded.

19079 Consultation on a new Local Plan:

Council noted that Selby DC have commenced a 6 week consultation period (24 January to 6 March) on the development of a new local plan and noted that anyone wishing to contribute should visit www.selby.gov.uk/new-local-plan.

19080 **Policy Review update:**

Council noted that NALC have issued a revised legal topic note and template for **Grievance and disciplinary policies** and **resolved** to adopt the revised policies with immediate effect.

19081 **Training:** Councillors were asked to advise the Clerk if they wished to attend the full day YLCA training event to be held on 28 March 2020 which will focus on a wide variety of workshops – cost £90 per delegate.

19082 **Financial Matters:**

19082.1 Council received a report from the Clerk/RFO as follows:

Recent receipts:

Rural Payments Agency	£2,361.87
Interest capitalisation on NS& I account	£28.99

Closing balances as at 31 December 2019:

Parish Council current account	£8,789.03
Parish Council NS& I account	£5,083.37

(Council noted that the NS&I reserve includes £2,967 CIL payment which needs to be used or returned by April 2024)

19082.2 Council **resolved** to make the following payments:

Solutions for payroll	£12.05
HMRC re Clerk's tax (Nov/Dec)	£33.60
YLCA re website training re accessibility regulations	£15.00
Village Institute re booking of the hall for 2020	£96.00
Samantha Lyth @ Red Kite Services	£60.00
To note payment of Clerk's salary for November & December	

19082.3 **Internal Audit 2019-20 update:**

Council noted that Ms Karen Mann has been appointed by the YLCA as the Council's internal auditor for the 2019/20 year-end audit and that a meeting to complete the audit has been arranged for 30 April 2020. Cllrs Daniel and Collingridge were asked to note that the year-end internal control check will require completion during the first two weeks of April.

19083 **Charity Fund:**

19083.1 Cllr Elmhirst advised that he was progressing the necessary papers to apply to register the ByeLaw Field at the land registry.

19083.2 As Trustee to the Charity fund, Council noted the submission of the Charity's Annual Return for the year ending 31 March 2019 which reported an income of £1,794 and spending of £1,769.

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19083.3 Council noted that other local Parish Councils had all agreed to paying their share of the no. 42 Bus service subsidy into a contingency fund managed by Selby District Council and so **resolved** to pay £74 (being Stillingfleet's contribution towards 2019/20 subsidy) from the Charity fund (as budgeted).

19084 **Any other business:**

Cllr Cook suggested that the Parish should consider reducing the hours of operation of the street lighting in the village bearing in mind the costs of energy, the impact on the environment and on bat and nocturnal mammal disorientation. It was agreed that this topic warranted wider consideration and suggested it be tabled at the forthcoming annual meeting of the Parish on 2 April 2020.

19085. **Dates of future Meeting:**

Council noted the date of the next meeting as Thursday 2 April 2020 commencing at 7.00pm and noted that this meeting will be preceded by the annual meeting of the Parish commencing at 6.30pm.

Signed as an accurate record of the meeting held on 6 February 2020	PAUL ELMHIRST CHAIRMAN	2 April 2020