

STILLINGFLEET PARISH COUNCIL issued on 29 January 2021

**OFFICIAL NOTICE OF AN ORDINARY MEETING OF
STILLINGFLEET PARISH COUNCIL
TO BE HELD REMOTELY AT 7.00pm ON THURSDAY 4 FEBRUARY 2021**

Chairman: Cllr Paul Elmhirst
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG
clerk@stillingfleetparishcouncil.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

The joining instructions for this remote meeting are:

Join Zoom Meeting

<https://zoom.us/j/9776154150?pwd=YWFOZEFqVEkvb2R5QTJ5djRtakFxZz09>

Meeting ID: 977 615 4150

Passcode: 8FQSNa

- If any member of the public wishing to receive the joining instructions electronically please email the Clerk.
- Any elector is entitled to attend this meeting and is invited to raise any concerns, questions or suggestions in the time set aside for public participation. The time limit for any such public participation is set at 15 minutes.
- Beyond the public participation press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making. Listeners may however speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend this Meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.

A G E N D A

20072 Welcome and Apologies:

To welcome all present to the meeting.

To receive apologies and approve any reasons for absence from councillors.

20073 Declarations of Interests:

To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

20074 Briefings by Cllr Musgrave:

20074.1 Consultation by Selby District Council on its new Local Plan:

To receive a briefing from Cllr Musgrave and provide the opportunity for councillors to ask questions about the consultation on SDC's Local Plan (2021) which includes possible options for a major housing development (initially 1260 dwellings) at either:

- a) Burn Airfield
- b) Church Fenton Airbase or
- c) Land to the south of Escrick Road between Stillingfleet and Escrick

To consider how the Council should publicise the preferred options set out in the SDC Local Plan; how to encourage parishioners to contribute to the consultation process and how to co-operate with other affected parishes.

20074.2 **Local Government reorganisation:** To receive an update from Cllr Musgrave regarding devolution and the proposed local government reorganisation.

20074.3 **Stillingfleet Mine Site**

To receive any update from Cllr Musgrave re a potential date for the planning hearing into the proposed change of use of part of the former coal mine site, Escrick Road, Stillingfleet. – ref: NY/2016/0251/FUL.

20075 **Public participation:** (limited to 15 minutes)

20076 **Minutes from last meeting:**

To **RESOLVE** to approve the minutes of the Parish Council meeting held on 3 December 2020 and the extraordinary meeting held on 17 December 2020. If approved, Chairman to initial and sign both sets of minutes as a true record.

20077 **Matters Arising from the last meeting:**

To receive information on the following ongoing issues and decide further action where necessary:

20077.1 **Village Green:**

- i Update re the drainage repairs outside Banbury House (previously known as Heron's Flight) and to consider if the Parish Council is willing to make an ex-gratia payment towards the costs of those repairs.
- ii Update re the drainage and right of way easements in relation to the Fearndale development.
- iii. Update re the approach to the Drainage Board re weed wiping of the dense growth of docks along the dredged margins of the beck.

20077.2 **The future management of The Green / Play Area**

To consider the future management of The Green (including the Stewardship Scheme) and the wish of some residents for the installation of play equipment on The Green or any other available site.

20077.3 **Sewage system proposal:**

Update re Yorkshire Water's assessment of the current sewerage arrangements and their consideration of whether they have a duty to provide a public sewer

20077.4 **BT Telephone Box:**

Update re enquiries into the potential costs of adopting and refurbishing the BT phone box and to decide whether to progress the adoption.

20078 **Planning Matters:**

To note receipt of the following planning applications: (full details of each can be found on the Selby DC planning public access site under each reference no.)

- An application for listed building consent for a single storey orangery extension at Stillingfleet House, Stewart Lane, (ref 2020/1291/LBC). The Council's observations have been submitted.
- An application to build a 3 bedroomed dormer bungalow on land at Tiger Island, Stewart Lane, Stillingfleet as a substitute for the agricultural workers dwelling which was the subject of an earlier application under ref 2017/1324/FUL (new ref 2020/1289/FUL). The Council's observations have been submitted.
- Application to construct a 1.5 storey extension contiguous with 2 storey extension to the rear of 1 Croft Cottages, York Road (ref 2020/1309/HPA). No observations were submitted.

20079 **Matters raised by Councillors:**

20079.1 **Climate Change:**

To consider the Friends of the Earth Climate Action Plan (appendix 1) which explores what local councils might do to help tackle climate change in their local area. (Raised by Cllr Cook and Cllr Swinglehurst).

20079.2 **Problem of dog fouling:**

To consider what further action could be taken to address the recurring problem of dog fouling on The Green and Stewart Lane. (Raised by Cllr Lewis).

20080 **Financial Matters:**

20080.1 To receive a report from the Clerk/RFO re recent receipts and closing balances,

Recent receipts:

Rural Payments Agency re 2020 Stewardship scheme	£2,201.62
Interest on NS&I account	£36.60

To note closing balances as at 31 January 2021:

Parish Council current account	£9,973.49
Parish Council NS& I account	£5,119.97

20080.2 **To resolve to make the following payments:**

Solutions for payroll	£12.05
HMRC re Clerk's tax (Nov/Dec)	£42.80
To note payment of Clerk's salary for Nov & December	

20080.3 **Internal Audit 2020/21 year-end**

To **RESOLVE** that Council appoint the YLCA's Internal Audit Panel as its independent internal auditor for 2020/21 financial year end.

20081 **Charity Fund:**

20081.1 To receive an update from Cllr Elmhirst re appropriate next steps re the Farm Business Tenancy of the ByeLaw Field which expired on 30 September 2020

20081.2 To note the closing balance on the Charity Fund as at 31 December 2020 was £5,570.16.

20081.3 To note that the Charity's annual return for the year ending 31 March 2020 has been submitted to the Charities Commission quoting zero income and £2,484 expenditure.

20082 **Dates of future Meetings:**

To confirm the date of the next ordinary meeting as Thursday 1 April 2021 at 7.00pm. If it is permissible to hold face to face meetings by then, the parish council meeting will be preceded by the annual meeting of the Parish commencing at 6.30pm.

Signed : Ruth Swales, Clerk to the Council,
clerk@stillingfleetparishcouncil.org