

STILLINGFLEET PARISH COUNCIL issued on 29 July 2021

**OFFICIAL NOTICE OF AN ORDINARY MEETING OF
STILLINGFLEET PARISH COUNCIL
TO BE HELD AT 7.00pm ON THURSDAY 5 AUGUST 2021 IN THE VILLAGE
INSTITUTE**

Chairman: Cllr Paul Elmhirst
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG
clerk@stillingfleetparishcouncil.org

- Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.
- Any elector is entitled to attend this meeting and is invited to raise any concerns, questions or suggestions in the time set aside for public participation. The time limit for any such public participation is set at 15 minutes.
- Councillors, Clerk, public and press are requested to sign the attendance book
- Beyond the public participation press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making. Listeners may however speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend this Meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.

A G E N D A

- 21029 **Welcome and Apologies:**
To welcome all present to the meeting.
To receive apologies and approve any reasons for absence from councillors.
- 21030 **Public participation:** (if appropriate)
- 21031 **Declarations of Interests:**
To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 21032 **Minutes from last meeting:**
To **RESOLVE** to approve the minutes of the annual Parish Council meeting held on 27 May 2021 and if approved, Chairman to initial and sign minutes as a true record.
- 21033 **Matters Arising from the last meeting:**
To receive information on the following ongoing issues and decide further action where necessary:
- 21033.1 **Local Government re-organisation:**

To note that the Government has reached a decision following the consultation on the local government re-organisation and that Selby DC will continue to operate until March 2023, after which it will cease to exist and the new North Yorkshire County Council unitary authority will come into operation. (Appendix 1 contains the relevant Q&As).

21033.2 Village Green:

- i Update re the drainage and right of way easements in relation to the Fearndale development.
- ii. Update re hay making of the Green and the disposal of the bales.
- iii. Update re a quotation from Fallon re weed wiping the banks of the beck.
- iv. Update re NYCC's advice about the problem of vehicles damaging the green and roadside verges.

21033.3 Play Area:

Update from Play Area Committee re the designs and costings submitted by the 3 potential providers; the preferences of play equipment as voted by children of Naburn school and the next steps re finalising the design proposal.

21033.4 Sewage system installation:

To receive an update from Cllr Elmhirst following his recent meeting with Yorkshire Water regarding the next steps re the installation of mains sewage.

21033.4 BT Telephone Box:

Update from Cllr Collingridge re an estimate for the refurbishment of the phone box and its use as a community library.

21034 Planning Matters:

21034.1 Stillingfleet Mine Site:

To note that the application for registering the mine site as an asset of community interest has been submitted and acknowledged by Selby DC. SDC will now notify the owners, undertake an appraisal of the nomination and provide a decision no later than 9 September 2021.

21034.2 NYCC Minerals and Waste Plan:

To note that a modification consultation is due to start on 21 July until 15 September re the NYCC Minerals and Waste plan. Planning Committee to give this careful consideration particularly in relation to the mine site.

21034.3 Selby Local Plan:

- To receive an update following the commencement of further consultation re potential additional sites being considered for development under the Local Plan.
- To understand the likely impacts of the local government re-organisation on the proposed Local Plan.

21034.4 To note the following planning decisions:

- **Permission granted** to fell a conifer tree in a conservation area at Scholars Cottage, Church Hill – ref 2021/0409/TCA

- **Permission granted** re a Section 73 variation of condition re permitted development rights in the approval of the demolition of the existing bungalow and commercial garage and erection of replacement dwelling and 2 detached houses with garages granted on 1 April 2021 for Stillingfleet Service Station, York Road (ref 2021/0447/S73).
- **Permission granted** re the demolition of existing rear extensions, formation of a new two storey and single storey rear extension, the creation of a new first floor with dormer windows, the creation of new vehicular access and the removal of paint from the brickwork at 1 School House Bungalow, Church Hill, Stillingfleet – ref 2021/0105/HPA.

21034.5 **To note receipt of the following planning applications:** (full details of each can be found on the Selby DC planning public access site under each reference no.)

- Outline planning application for the erection of 3 detached dwellings with integral garages (including access, layout and scale with all other matters reserved) on land behind Ivy Cottage, The Green, YO19 6SG – ref: 2021/0683/OUT. The Council’s observations have been submitted.
- Application for an additional extension to the rear of the garage at Croft View, 7 Dales Court – ref: 2021/0784/HPA.
- Application for consent to remove an ash tree within the conservation area at Carrick Cottage on York Road – ref 2021/0803/TCA.

21035 **Resolutions proposed at the YLCA Joint Annual Meeting:**
To receive an update from Cllr Elmhirst following the YLCA Joint Annual meeting

21036 **Matters raised by Councillors:**
Environment matters: (raised by Cllr Cook)

21036.1 To consider and respond to a tree planting survey which aims to gain a better understanding of the tree planting opportunities across the Selby district.
<https://www.surveymonkey.co.uk/r/PY5RKXT>

21036.2 To discuss other ideas which could be pursued in the village to help address climate change. (Appendix 2).

21036.3 **Concerns re speeding in the village:** (raised by Cllr Powell)
To note that concerns have been raised by some residents re speeding in the village and to recap what actions have been considered previously and consider whether there are any other solutions that could be investigated. (See appendix 3 for previous considerations)

21037 **Financial Matters:** To receive a report from the Clerk/RFO re recent receipts and closing balances,

21037.1 **Recent receipts:**
To note that a cheque for £248.96 from Northern Powergrid had been received in respect of wayleaves due but that that cheque has been returned unpaid. A request for an explanation from Northern Powergrid has been acknowledged but as yet no response has been forthcoming.

21037.2 To note closing balances as at 30 June 2021:

Parish Council current account	£9,112.88
Parish Council NS& I account	£5,119.97

21037.3 To request that Cllr Daniel and Cllr Brooks undertake a bank reconciliation as at 31 July 2021 upon receipt of the July statement.

21037.4 To **RESOLVE** to make the following payments:

Information Commissioner	£40.00
YLCA re training	£22.50
Solutions for payroll	£12.05
HMRC re Clerk's tax (May/June)	£52.20
Ruth Swales - Expenses	£51.00
S Atkinson & Son	£2,244
To note payment of Clerk's salary for May & June	

21037.5 **Budgeting:**

- To review the predicted outturn for year ending 31 March 2022 against the 2021/22 budget and consider the explanation of any projected material variances (i.e. greater than £100 or 15% above/below budget) - Appendix 4
- To note predicted surplus after receipt of easement funds and after budgeted LED street light replacement estimated at c.£6,000. Earmarking surplus to be discussed upon receipt of easement funds.

21038 **ByeLaw Field:**

21038.1 To receive an update re the acceptance of the Farm Business Tenancy of the ByeLaw Field which has been backdated to renew from 1 October 2020.

21038.2 To note recent receipts:

Rent re the charity field from D Swinglehurst	£1,539.90
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21038.3 To note closing balance on the ByeLaw Field charity account as at 31 July 2021 is £7,110.06

21038.4 To receive an update on the repair of the kissing gate on the boundary of the charity field.

21039 **Dates of future Meetings:**

To confirm the date of the next ordinary parish council meeting as Thursday 7 October 2021 at 7.00pm in the village institute.

Signed: Ruth Swales, Clerk to the Council,
clerk@stillingfleetparishcouncil.org