

MINUTES – PLAY SUB-COMMITTEE – 29 SEPTEMBER 2021

In attendance:

Councillors: Paul Elmhirst, John Cook, Lesley Collingridge, Joanne Sears

Play Stillingfleet: Ross Powell, Sally Lewis

Clerk: Ruth Swales

Play2108 Update since last meeting:

- PlayStillingfleet had approached 3 local companies to submit playground designs.
- Naburn School have undertaken an exercise to identify which pieces of equipment were most popular with the children.
- The three companies were asked to re-design to incorporate the feedback.
- Two companies, Play-scheme and Streetscape, have responded with illustrative costings.

Play2109 Design and potential costings:

- Ross shared a presentation (appendix 1) detailing the designs and costings proposed by Play-Scheme and StreetScape.
- After due consideration all participants in the meeting agreed to prefer the Play-Scheme proposal with their recommendations for the matting and path considered as an optional extra.
- Through the ensuing debate the following actions were captured:
 1. Ross to clarify with Play-Scheme how the equipment will be set into the ground (steel spike or set in concrete).
 2. Play Sub-Committee to consider obtaining alternative costings for the fencing from someone locally considering whether fencing is required to only 2 sides as opposed to 3.
 3. Ross to enquire whether the guarantees offered by Play-Scheme are backed up with appropriate insurance cover and if that insurance is included in their quotation.
 4. Ross to obtain a picture and specification for the proposed safety matting.
 5. Ross to follow up with Nigel Kemp seeking his opinion re Play-Scheme's costing for the path and to obtain a quotation from Jamie Banks for the same.
 6. Ross to ascertain Play-Scheme's terms of payment.
 7. Ruth to check up the timing of when any VAT could be reclaimed by the council.
 8. Ross / Ruth to ascertain whether any National Lottery funding is gross or net of VAT.
 9. Full Council to be invited to consider how much it could propose to contribute to the capital outlay.
 10. Ross to follow up with Neil Reader re him providing funding from his Community budget towards the cost of submission of the planning application.
 11. Ruth to enquire when any CIL monies due in regard to the Moreby Hall development would be paid to the council.

12. Joanne to ask the Council's insurers (Zurich Municipal) what would be considered as the appropriate reasonable steps the council should take to minimise any liability including guidance and recommendations for regular interim inspections.
13. Play Sub-Committee to investigate appropriate signage for the site and to obtain a costing for such signage.
14. Ross to amend the proposed timeline such that the piping in of the ditch will only be completed (and paid for) upon confirmation of the necessary funding.
15. Ross to confirm that the contractors sign off is acceptable as ROSPA qualifying and acceptable to the insurer
16. Nominees from Play Sub-Committee to arrange preparatory meeting with Selby planners to obtain initial guidance on the proposed planning application.
17. Ross to update the presentation to reflect the debate at Sub-Committee.

Play2110 Next steps:

- Ross to deliver the updated presentation detailing the design proposal and illustrative costings to full council at their ordinary meeting on 7 October with a view to inviting the Council to make the following resolutions:
 - to prefer the Play-Scheme proposal and to progress their design subject to securing planning consent and appropriate funding.
 - to submit a planning application in line with the Play-Scheme design.
 - to agree to the indicative management responsibilities as proposed by Play Stillingfleet (set out on slide 13 of the presentation).
- Next meeting of the Sub-Committee to be arranged ahead of the submission of the planning application when the outcome of a number of the above actions is available.

Signed as an accurate record of the meeting held on 29 September 2021	PAUL ELMHIRST CHAIR	Date
---	----------------------------	------