

**STILLINGFLEET PARISH COUNCIL  
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL  
THURSDAY 6 JANUARY 2022**

**21063 Welcome and Apologies:**

The Chair welcomed all those attending the meeting as follows:

Parish Councillors: Paul Elmhirst, John Cook, Lesley Collingridge, Emma Powell, Joanne Sears, Juan Brooks, Richard Daniel (part time only because of poor Zoom connection).

Clerk: Ruth Swales

Apologies were received and accepted from Cllr James Atkinson.

**21064 Defibrillator:**

Council noted that Cllr Brooks had arranged for the replacement of the defibrillator's battery and pads and that the defibrillator was now functioning satisfactorily.

**21065 Council RESOLVED** to make the following payments:

Ruth Swales re Zoom annual renewal of pro package	£143.88
Ruth Swales re Defibrillator battery and replacement pads	£295.96
Selby District Council re the planning application for the playground	£250.00

**21066. Predicted year end Budgeting:**

Council reviewed the predicted outturn for year ending 31 March 2022 against the 2021/22 budget and accepted the explanations of the noted projected material variances (i.e. those greater than £100 or 15% above/below budget).

Council noted:

- Total income as at 31 March 2022 year-end was predicted to be £659 below budget.
- Total expenditure as at 31 March 2022 year-end was predicted to be £667 above budget
- A predicted surplus as at 31 March 2022 year-end of £6,061.

**21067 2022/23 Budget and fixing the precept:**

21067.1 Council considered and approved the expenditure budget proposals for 2022/2023 noting a proposed total net revenue expenditure of £7,771.

21067.2 Council noted that budgeted income (excluding the precept) was expected to be £2,006 meaning a projected budget deficit of £5,765.

**21068 Precept estimates 2022/23:**

21068.1 Council reviewed the illustrative options for setting the 2022/23 precept which had been provided by Selby District Council and were estimated based upon the parish base of Band D equivalent properties.

21068.2 Council noted that in setting the 2021/22 precept the Council had decided to reduce the precept by £1,000 due to anticipated extraordinary receipts and

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financial pressures caused by Covid. Council also noted that the 2020/21 precept (pre Covid) had been £4,711.

21068.3 After due consideration and recognising the projected budget deficit for 2022/23 Council **RESOLVED** to set the 2022/23 precept at £5,000 which equates to a 25% increase on 2021/22 but only a 6% increase on 2020/21. Council noted that the resultant projected budget deficit of £765 would be met from the Council's reserves.

21069 **Reserves:**

Council considered the predicted reserves as at 2021/22 year-end and, in order to comply with the external auditor's guidance on the identification and enumeration of reserves Council unanimously **RESOLVED** the following:

- To hold a general reserve in the Council's current account as at 1 April 2022 of £7,771 which equates to the Council's approved 2022/23 budgeted net revenue expenditure.
- To transfer the remaining surplus reserves to the Council's NS&I account with effect from 1 April 2022.
- To ear-mark £10,000 of the NS&I reserve as a contribution towards the purchase and installation of play equipment in the planned playground.
- That the remaining reserves in the NS&I account would not be specifically ear-marked at this stage and would be considered at a later date.

21070 **Playground Funding Applications:**

Playground funding required is approximately £64,000.

21070.1 Cllr Elmhirst reminded Council that up to £10,000 potential funding towards the playground equipment and installation might be available from a new fund dedicated to Selby called the Two Riding Community Foundation. Council noted that this Community Foundation funding requires £ for £ match funding from the Council and has an end of January 2022 deadline for submission. Council **RESOLVED** that Play Stillingfleet should apply for £10,000 from the Two Riding Community Foundation with the Council matching that funding from their ear-marked reserve. It is hoped that this contribution equivalent to two years of Stillingfleet precept would be regarded by the Two Ridings Foundation as a very significant commitment.

21070.2 Council also noted that Play Stillingfleet will then be approaching the National Lottery to make up the remaining funding and that a further ear-marking of SPC reserves might be considered at that stage if it would leverage more grant from NLHF. Depending on the timing of the NLHF application it may be possible to allocate anticipated new CIL monies to the project.

21071 **ByeLaw Charity**

21071.1 Council noted that the Charity's annual return as at 31 March 2021 had been submitted quoting:

Income       £1,685  
Expenditure £1,729

21071.2 Council noted the closing balance of ByeLaw Field Charity account as at 31 March 2022 year-end is projected to be £5,990.06.

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21071.3 Council considered the ByeLaw Field budget proposals for 2022/23 and **RESOLVED** a budget for 2022/23 as follows:

Amount up to	To	Towards
£1,250	Stillingfleet PCC	Grass cutting and up-keep of the churchyard and cemetery
£350	Grace Atkinson	Pensioners Christmas Lunch 2022
£120	Selby District Council	Potential bus subsidy re the 42S bus service
£2,200	Play Stillingfleet	Purchase and installation of playground equipment
<b>Total £3,920</b>		

Signed as an accurate record of the meeting held on 6 January 2022	PAUL ELMHIRST, CHAIRMAN	3 February 2022
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