

STILLINGFLEET PARISH COUNCIL — date of posting 29 Jan 2022
**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of
STILLINGFLEET PARISH COUNCIL will be held on
THURSDAY 3 FEBRUARY 2022 commencing at 7.00pm in
THE VILLAGE INSTITUTE**

Chairman: Cllr Paul Elmhirst
Clerk/RFO: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG
clerk@stillingfleetparishcouncil.org

- Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.
- Any elector is entitled to attend this meeting and is invited to raise any concerns, questions or suggestions in the time set aside for public participation. The time limit for any such public participation is set at 15 minutes.
- Councillors, Clerk, public and press are requested to sign the attendance sheet
- Beyond the public participation press and public may not speak when the council is in progress; when councillors are discussing council business nor when councillors are in the process of decision making. Listeners may however speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend this Meeting of the Parish Council (detailed above) and to consider and resolve the business to be transacted on the agenda below.

A G E N D A

21072 **Welcome and Apologies:**

To welcome all present to the meeting.

To receive apologies and approve any reasons for absence from councillors.

21073 **Public participation:**

21073.1 Queens Platinum Jubilee – Suzanne McLeod. (Appendix 1)

21074 **Declarations of Interests:**

To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

21075 **Affordable Housing:**

To consider and approve the draft affordable housing need survey and proposed covering letter ahead of it being delivered to every household within the parish. (Appendix 2, 3 & 4)

21076 **Minutes from last meeting:**

To **RESOLVE** to approve the minutes of the Parish Council meetings held on 2 December 2021 and 6 January 2022. If approved, Chairman to initial and sign minutes as a true record.

- 21077 **Matters Arising from the last meeting:**
To receive information on the following ongoing issues and decide further action where necessary:
- 21077.1 **Village Green:**
To note that the Fearndale access and drainage easement has now been executed.
- 21077.2 **Play Area:**
- i. To note that Council has submitted a retrospective application for change of use from Strategic Countryside Gap (SCG) to Recreational Open Space (ROS) to regularise the planning status of the south east corner of the Green whereupon the Council intends to establish the playground
 - ii. To receive an update from Play Area Committee regarding the submission of an application for funding from the Two Ridings Community Foundation.
 - iii. To receive an update following further contact with Groundworks regarding what they might be able to offer in support of further funding applications.
- 21077.3 **Street Lighting:**
To receive an update from Cllr Cook re the sodium street lighting replacement and the estimate for replacing the two lamps on the bridge.
- 21077.4 **BT Telephone Box:**
To receive an update from Cllr Collingridge re investigations into potential resale options for the phone box.
- 21077.5 **Traffic calming:**
To receive an update from Cllr Powell re proposals for the North Yorkshire Police Speed Watch initiative
- 21077.6 **Broadband speeds:**
To receive an update from Cllr Sears and Cllr Cook re the proposed survey on the Community Chat facebook to discover a clearer picture of residents broadband experience.
- 21077.7 **Defibrillator training:**
To receive an update from Cllr Brooks re further defibrillator training.
- 21077.8 **Environment Agency – preparation for potential winter floods**
To receive an update from Cllrs Atkinson and Daniel following the training received from the Environment Agency.
- 21077.9 **Environment - CPRE Community Visioning Policy**
To receive an update from Cllr Cook following completion of the series of workshops facilitated by the CPRE.
- 21078.10 **Sewage system installation:**

To receive an update from Cllr Elmhirst following his recent meeting with Yorkshire Water regarding next steps in clarifying the unknown drainage status of identified properties in the village.

21079 **Planning Matters:**

21079.1 **To note the following planning decisions:**

- Prior notification refused re the erection of an agricultural building on land at Tiger Island, Stewart Lane, - ref 2021/1469/AGN.

21079.2 **To note receipt of the following planning applications:** (full details of each can be found on the Selby DC planning public access site under each reference no.)

- Planning application and listed building consent re the conversion and change of use of ancillary building including a new side extension to form a new dwelling at Moreby Hall – ref 2022/0003/FUL & 2022/0004/LBC
- Notification of discharge of condition re rooflights in the approval 2021/0105/HPA which referenced the demolition of the existing rear extension and formation of a new 2 storey and single storey rear extension at 1 School House Bungalow, Church Hill – ref 2021/1491/DOC.
- Application for consent to fell 2 Oak trees covered by TPO at The Croft, Stewart Lane, Stillingfleet – ref 2021/1500/TPO. Council’s observations have been submitted.

21080 **Financial Matters:** To receive an update from the Clerk/RFO re recent receipts and closing balances,

21080.1 **Recent receipts:**

Rural Payments Agency – 2021 EES	£1,726.10
VAT refund	£666.17
Interest capitalisation on NS&I account	£0.51

21080.2 **NS&I Investment account:**

To note that interest capitalisation received is £29 below budget due to variable interest rate changing from 0.08% to 0.01% during the year. It is proposed that alternative accounts be investigated which could offer a higher rate of interest.

21080.3 **Closing balances:**

To note closing balances as at 31 December 2021:

Parish Council current account	£10,133.56
Parish Council NS& I account	£5,120.48

21080.4 To **RESOLVE** to make the following payments:

Stillingfleet Village Institute re village hall bookings 2022/23	£96.00
Ruth Swales - Expenses	£33.17

Purely Payroll	£12.05
HMRC re Clerk's tax (Nov/Dec)	£35.00
Royal British Legion – Remembrance Wreath – S137 expenditure	£20.00
Acorn Lighting Services	£4884.00
Samantha E Lyth re web hosting inc. SSL	£90.00
To note payment of Clerk's salary Nov/Dec	

21080.5 **Internal Audit 2021/22 year-end**

To **RESOLVE** that Council appoint the YLCA's Internal Audit Panel as its independent internal auditor for 2020/21 financial year end – estimate of cost is £210.

21081 **Dates of future Meetings:**

To confirm the date of the next ordinary parish council meeting as Thursday 7 April 2022 at 7.00pm in the Village Institute.

Signed: Ruth Swales, Clerk to the Council,
clerk@stillingfleetparishcouncil.org