

**STILLINGFLEET PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**THURSDAY 3 FEBRUARY 2022**

21072 **Welcome and Apologies:**

The Chair welcomed all those attending the meeting as follows:

Parish Councillors: Paul Elmhirst, John Cook, Richard Daniel, David Swinglehurst, Lesley Collingridge, James Atkinson, Juan Brooks, Joanne Sears  
Clerk: Ruth Swales

District Councillor: Neil Reader, Richard Musgrave

Parishioner: Suzanne McLeod, Jane Smith, Steve Hall

Visitors: David Lewis

Apologies were received and accepted from Cllr Emma Powell.

21073 **Public participation:**

21073.1 Suzanne McLeod shared her formative ideas re holding a street party on Sunday 5 June where residents will be invited to share friendship, food and fun with neighbours as part of the Queens Platinum Jubilee celebrations. Suzanne is to apply to Selby DC re permission to close the road bordering the south west sector of The Green and is pulling together a group of volunteers to formalise plans which she will present back to Council at a subsequent meeting.

21073.2 Jane Smith asked the Council to consider organising the planting of a tree as part of the Queen's Green Canopy appeal to commemorate the Platinum Jubilee. Although unable to attend the meeting Amanda Finn had also asked Council to consider installing a commemorative bench for the Jubilee. The Village Green Committee will take both of these ideas forward and present their recommendations to the April meeting.

21073.3 Jane Smith shared some photographs she had taken evidencing detergent froth being discharged into the beck in the south west quadrant of the Green. The Village Green Committee will investigate.

21073.4 Cllr Reader advised that a new Community budget will be available in the forthcoming financial year whereby grants of a minimum of £300 can be considered under the same terms as were published earlier this year. Cllr Reader stressed that applications need to be submitted before the money is spent and suggested that a contribution to fencing the proposed play area might be a suitable subject for an application. Play Area Sub-Committee will consider the suggestion.

21074 **Declarations of Interests:**

Cllr Swinglehurst declared an interest in agenda item 21079.1 re land at Tiger Island.

21075 **Affordable Housing:**

Council **RESOLVED** to approve the distribution of the affordable housing need survey ahead of it being delivered to every household within the parish. The full findings from the survey will be presented back to the Parish Council and any members of the public who choose to attend at a subsequent meeting.

21076 **Minutes from last meeting:**

Chairman's initials

Council **RESOLVED** to approve the minutes of the Parish Council meetings held on 2 December 2021 and 6 January 2022. The Chair signed the minutes as a true record.

**21077 Matters Arising from the last meeting:**

Council received information on the following ongoing issues and decided further action where necessary:

**21077.1 Village Green:**

Council noted that the Fearndale access and drainage easement had now been executed.

**21077.2 Play Area:**

- i. Council noted that submission of a retrospective application for change of use from Strategic Countryside Gap (SCG) to Recreational Open Space (ROS) had been submitted to regularise the planning status of the south east corner of the Green whereupon the Council intends to establish the playground. Selby Planning have requested further information in order to consider the application.
- ii. Council requested that the Play Area Sub-Committee convene a further meeting to obtain an update regarding the submission of an application for funding from the Two Ridings Community Foundation and the terms attaching to such a grant.
- iii. In the current inflationary environment Council expressed concern re the impact of inflation on the quotations already obtained for the play equipment and asked that Play Sub-Committee have a discussion with the intended supplier re how they intend to handle the inflation risk.

**21077.3 Street Lighting:**

Council noted that the existing sodium street lighting has been replaced with the eco-friendlier LED lanterns. Matters are in hand to replace the outstanding lantern outside HolmeField which requires attention from the National Grid. An estimate for replacing the two lamps on the bridge has been requested. The Clerk was asked to notify NYCC of the upgrade to LED so that the expected significant reduction in energy costs can be realised.

**21077.4 BT Telephone Box:**

Cllr Collingridge advised that she had received two proposals of interest in purchasing and removing the telephone box with the best offer indicating sale proceeds of £500. However Amanda Finn has shared her disappointment that the village is considering disposal and is interested in helping to renovate the box. Cllr Collingridge and Cllr Sears are to discuss options with Amanda. A final decision regarding the phone box will be made at the next Parish Council meeting.

**21077.5 Broadband speeds:**

Cllr Sears advised that a survey on the Community Chat facebook had been undertaken to discover a clearer picture of resident's broadband experience. The survey had been read by 135 residents but only 16 had responded with the majority of respondents indicating they were satisfied with their broadband

speeds. It was evident that some households further out from the village centre required a booster to enhance operation.

**21077.6 Defibrillator training:**

Cllr Brooks presented the various options available for further defibrillator training ranging from on-line options and face-to-face delivery. Council asked Cllr Brooks to obtain a suggested date for a face to face 'show and tell' training session which would require a minimum of 10 attendees at a cost of £150. Cllr Sears offered to publicise the availability of the training via the Community Facebook page.

Cllr Brooks pointed out that another councillor ought to be identified as his deputy to know how to check and change the defibrillator battery and pads when required. Cllr Powell is to be invited to undertake this responsibility.

**21077.7 Environment Agency – preparation for potential winter floods**

The presentation from the Environment Agency regarding preparation for potential winter floods is to be circulated to all councillors.

**21077.8 Environment - CPRE Community Visioning Policy**

Cllr Cook outlined that the series of workshops facilitated by the CPRE had been completed looking into possible sites for alternative energy generation. A report from the CPRE is awaited and will be presented to a future meeting.

**21077.9 Sewage system installation:**

Cllr Elmhirst advised that Yorkshire Water have accepted that it has a duty to provide the village with mains drainage. Yorkshire Water has begun a preliminary survey of the existing drainage systems and will be making contact with those households where further information is still required.

**21078 Local Government elections:**

Cllr Musgrave advised that on 5 May 2022 North Yorkshire's residents will be invited to vote for 90 new councillors who will represent 89 new divisions in support of the formation of a single unitary council to replace the eight current authorities providing public services. As this meeting would be the last Cllr Musgrave was attending in his current capacity he wanted to thank the Parish Council for its support over the years expressing it had been a privilege to serve the village in this position. Council thanked Cllr Musgrave for all his support particularly in regard to the mine site planning application.

Cllr Musgrave advised that due to the local government elections the final round of consultation on Selby's Local Plan (which includes the possibility of the Heronby new town) had been postponed until June/July. It is expected that the outcome of that final consultation would be considered in the autumn with the final submission of proposals to central government in 2023.

**21079 Planning Matters:**

**21079.1 Council noted the following planning decisions:**

- Prior notification refused re the erection of an agricultural building on land at Tiger Island, Stewart Lane, - ref 2021/1469/AGN.

21079.2 Council noted receipt of the following **planning applications:** (full details of each can be found on the Selby DC planning public access site under each reference no.)

- Planning application and listed building consent re the conversion and change of use of ancillary building including a new side extension to form a new dwelling at Moreby Hall – ref 2022/0003/FUL & 2022/0004/LBC
- Notification of discharge of condition re rooflights in the approval 2021/0105/HPA which referenced the demolition of the existing rear extension and formation of a new 2 storey and single storey rear extension at 1 School House Bungalow, Church Hill – ref 2021/1491/DOC.
- Application for consent to fell 2 Oak trees covered by TPO at The Croft, Stewart Lane, Stillingfleet – ref 2021/1500/TPO. Council’s observations have been submitted.

21080 **Financial Matters:** Council received an update from the Clerk/RFO as follows:

21080.1 **Recent receipts:**

Rural Payments Agency – 2021 EES	£1,726.10
VAT refund	£666.17
Interest capitalisation on NS&I account	£0.51

21080.2 **NS&I Investment account:**

Council noted that the interest capitalisation received was £29 below budget due to the variable interest rate changing from 0.08% to 0.01% during the year. The Clerk was asked to investigate alternative accounts which could offer a higher rate of interest.

21080.3 **Closing balances:**

Council noted closing balances as at 31 December 2021:

Parish Council current account	£10,133.56
Parish Council NS& I account	£5,120.48

21080.4 Council **RESOLVED** to make the following payments:

Stillingfleet Village Institute re village hall bookings 2022/23	£96.00
Ruth Swales – Expenses	£33.17
Purely Payroll	£12.05
HMRC re Clerk’s tax (Nov/Dec)	£35.00
Royal British Legion – Remembrance Wreath – S137 expenditure	£20.00
Acorn Lighting Services Ltd	£4884.00
Samantha E Lyth	£90.00
To note payment of Clerk’s salary Nov/Dec	

Chairman’s initials

21080.5 **Internal Audit 2021/22 year-end**

Council **RESOLVED** that the YLCA's Internal Audit Panel be appointed as its independent internal auditor for 2020/21 financial year end – estimate of cost being £210.

21081 **Dates of future Meetings:**

Council noted the date of the next ordinary parish council meeting as Thursday 7 April 2022 at 7.00pm in the Village Institute.

Signed as an accurate record of the meeting held on 3 February 2022	PAUL ELMHIRST, CHAIRMAN	
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