

STILLINGFLEET PARISH COUNCIL – ASSET REGISTER – March 2022

The key information needed in the asset register is:

- dates of acquisition, upgrade and disposal (it is useful to keep a record of disposed assets as an asset management tool);
- costs of acquisition and any expenditure which increases the life of the asset; if proxy cost is used for first valuation, a note of the method used for valuation and details of any professional advice received;
- useful life estimate;
- location;
- responsibility (it may be appropriate to assign responsibility for each asset to members of staff);
- present use and capacity, for example in terms of site area, internal floor areas, and measures of occupancy and/or usage;
- corresponding periodic measures of usage or occupation;
- any available indications of asset value and condition.

Description of asset & location	Date of acquisition/ upgrade	Cost of acquisition (if known)	Insurance Value	Basis of valuation	Asset condition (inspected as part of annual risk assessment)	Assigned responsibility	Disposal details
Stillingfleet Village Green - Land registry ref: NYK405366	Never actually acquired – the village green was what was left of the local common land after the Enclosure Acts of the late 18th Century.	Nil	Nil	Community Asset	Good – covered by Rural Payments Agency Higher level Environmental Stewardship Scheme	Village Green Committee	Cannot be freely disposed of
Acer Aspire ES15 Laptop	20/4/2017	£363	£464	Original purchase cost	Good	Clerk	-

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Canon PRIXIMA TS5150	20/6/2019	£60	Included in laptop	Original purchase cost (asset covered by 3 year Replacement Cover until June 2022)	Good	Clerk	-
Picnic table	2/7/2018	£264	£297	Original purchase cost	Good	Play Committee	-
Defibrillator	20/7/2018	£1,800	£2026	Original purchase cost	Good (weekly maintenance check undertaken) Battery & pads replaced Jan 2022	Cllr Brooks	-
Dog Waste bins	7/2/2019	£712	£801	Original purchase cost	Good	Selby District Council	-
24 Street Lighting lamps	Not known	£8,400	£9,454	Replacement cost c.£350 each.	Good – upgraded with energy efficient LED lanterns Jan 2022 at net cost of £4,070)	Cllr Cook	-
3 Wooden benches	Not known	£1,200	£1,350	Replacement value	Good	Village Green Committee	-
3 Noticeboards	Not known	£1,050	£1,182	Replacement value	Good	Cllr Elmhirst	-
TOTAL		£13,849	£15,576				

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NOTES:

1. The Parish Council is the custodian trustee of the **VILLAGE INSTITUTE** – registered title no. NYK 475006. The Village Institute Committee is responsible for the management, insurance and up-keep of the village institute building.
2. The **BYELAW FIELD** is a charitable trust so the Parish Field is **not** an asset of the Parish Council. The Parish Council is the trustee body that owns and administers the trust. Absolute title no. NYK 475008 – Possessory title no. NYK 476056

Approved on behalf of Stillingfleet Parish Council	Name	Date of Parish Council meeting at which register was approved
	PAUL ELMHIRST CHAIRMAN	7 April 2022