

**STILLINGFLEET PARISH COUNCIL
MINUTES OF THE FINANCE MEETING OF THE PARISH COUNCIL
THURSDAY 5 JANUARY 2023**

22055 Welcome and Apologies:

The Chair welcomed all those attending the meeting as follows:

Parish Councillors: Juan Brooks, John Cook, Richard Daniel, Jonathan Foy, Emma Powell, Joanne Sears, Lesley Collingridge

Clerk: Ruth Swales.

Apologies were noted and accepted from Cllr Kemp.

22056 VAT:

Council noted that a VAT refund claim has been submitted for £307.33.

22057 Council RESOLVED to make the following payment:

YLCA re training	£30.00
Stillingfleet Village Institute re hall booking	£8.00

22058 Audit Plan:

Council considered and approved the audit plan for implementation from January 2023 deciding that the December meeting in 2023 would be on 14 December as opposed to 7 December in order to ensure 2024/25 precept considerations are concluded before 31 December.

22059. Predicted year end Budgeting:

Council reviewed the predicted outturn for year ending 31 March 2023 against the 2022/23 budget and accepted the explanations of any projected material variances (i.e. those greater than £100 or 15% above/below budget). Provided the Hope Cottage Easement monies, the Rural Payments Agency Environmental Stewardship grant and overdue wayleave payments are received by year end Council noted a predicted surplus of c. £1800

22060 Precept arrangements 2023/24:

Council noted the advice of precepting arrangements for the financial year 2023/24 and receipt of the Parish precept calculator which had been populated with Stillingfleet's data.

22061 2023/24 Budget and fixing the precept:

- Council considered the draft annual budget proposal for 2023/2024. In addition to the first draft Council agreed to budget £79 for the RoSPA inspection of the playground and £500 towards Coronation commemorations.
- Council approved projected total net revenue expenditure for 2023/24 as £9,215 and **RESOLVED** to fix the 2023/24 precept at £6,250 which is predicted to lead to a projected deficit of £989 which can be funded from the general reserve.

Chairman's initials

- The Clerk was asked to submit the precept request to NYCC by 6 January 2023.

22062 **Playground costs and reserve:**

- Council acknowledged there will be expense incurred cutting the grass of the playground and urged *PlayStillingfleet* to go out to tender to arrange a contract for this requirement and to submit a request for a grant from the Charity fund to the Charity Fund budget meeting on 2 February.
- Council acknowledged the need to establish a “sinking fund” as an ear-marked reserve to provide for any long term costs of repair and/or replacement of the equipment in the future.

22063 **Predicted Reserves:**

Council considered the predicted reserves as at 2022/23 year end and agreed to consider how application of the Council’s reserve policy would impact on both the general reserve and any ear marked reserve at the April 2023 meeting when the year-end outturn is known.

Signed as an accurate record of the meeting held on 5 January 2023	Juan Brooks CHAIRMAN	2 February 2023
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