

**BYELAW FIELD CHARITY COMMITTEE**

**NOTICE OF A MEETING OF THE CHARITY COMMITTEE to be held at 7.30pm on**

**TUESDAY 6 JUNE 2023 VIA ZOOM**

<https://us05web.zoom.us/j/89080858312?pwd=ZHVxTDd0NHhyQXpMRTdUVG45d3dSdz09>

Chairman: Cllr Juan Brooks

Committee Members: Cllr Jonathan Foy, Cllr Richard Daniel, Cllr Emma Powell

Clerk: Ruth Swales, Brookfield, The Green Stillingfleet YO19 6SG

[clerk@stillingfleetparishcouncil.org](mailto:clerk@stillingfleetparishcouncil.org)

**Committee members are summoned to attend this Committee meeting (detailed above) and to consider and resolve the business to be transacted on the agenda below.**

**A G E N D A**

Charity2301: Chair to welcome all present to the meeting, to note any apologies and approve any reasons for absence from committee members.

Charity2302: **Annual Outturn:**

- i. To note that the Annual Return to the Charities Commission for the period 1/4/2021 to 31/3/2022 was submitted by the deadline quoting:  
Annual income of £1,539.00  
Annual spending of £1,120.00 (appendix 1)
- ii. To note that for the period 1/4/2022 to 31/3/2023  
Annual income was £1,609.90  
Annual spending £3,542.25 (appendix 2)  
Closing balance as at 30 April 2023 was £4,057.71

Charity 2303: **Farm Business Tenancy Agreement:**

- i. To note that as a result of the previous Farm Business Tenancy agreement expiring on 30 Sept 2022 David Swinglehurst has agreed to a further 2 year retrospective agreement to run from 1 Oct 22 to 30 Sept 24 on the same terms. Cundalls have been instructed to draw up the new agreement on the Charities behalf.
- ii. To discuss whether the Charity Committee should undertake a rent review in anticipation of offering the tenancy from 1 October 2024.

Charity 2304: **Recent receipts:**

Date	From whom	Amount
2 May 2023	ByeLaw Field Rent from David Swinglehurst	£1,539.90

Charity 2305: **Closing balance as at 31 May 2023:** £5,597.61

Charity 2306: **Grant Applications:**

- i. To consider and **RESOLVE** to approve a grant towards the upkeep of the churchyard and cemetery (appendix 3):
- ii. To consider any other grant applications for 2023.

Charity 2307: **Risk Assessment:**

To note that the 2023 risk assessment flagged a fallen tree blocking the public footpath across the ByeLaw Field and to decide on appropriate action to address.

Signed: Ruth Swales, Clerk to the ByeLaw Field Charity Committee,  
[clerk@stillingfleetparishcouncil.org](mailto:clerk@stillingfleetparishcouncil.org)